

March 27th, 2018

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, March 27th, 2018 with Chairman Jim Cary, Vice-Chair Tom Broeker and Member Bob Beck present.

A work session was held at 8:30 AM with the Board of Supervisors and IT Department employees, Colin Gerst, Stuart Mason and Brandon Mehmert. They discussed appointing an Interim IT Director, the current IT budget and a budget amendment.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: County Auditor Terri Johnson reported Wednesday, March 28th at 5:00 PM is the County Candidate filing deadline. County Treasurer Janelle Nalley-Londquist stated property taxes are due at the end of the month but have until April 2nd. Penalties will start April 3rd. Maintenance Supervisor Rodney Bliesener reported his department is working on the new Pier Support Recovery Center at the Community Services Office. They are completing some cleanup, waxing floors and replacing carpet in preparation of the new program. Zach James, Land Use Administrator stated he is busy with subdivisions and zoning permits. County Engineer Brian Carter reported the roads are soft, wet and have potholes. The trucks were out Sunday for the snow received Saturday night. The north part of the county was an icy mess. The contract rock haul was finished last week. A project was bid thru the Department of Transportation last week. The Engineer's estimate for the project was \$3.9 million. The low bid came in at \$3.6 million. Documentation will be presented when received from the DOT. He met with SEIRPC to discuss the change in the process involving Federal Funds. Conservation Director Chris Lee reported Big Hollow is open but the shower house is not. Due to the weather, they are still waiting to complete the sidewalks to the shower house. He attended a pre-construction meeting on the trail midsection thru Starr's Cave last week. The start date is mid-June and completion date is September 28th. He would like to plan a field trip tour with the Conservation Board and Board of Supervisors sometime in mid or late April. County Attorney Amy Beavers credited Zach James & Jarred Lassiter. She has been working with them on a few issues and cases. Colin Gerst, IT Department stated their department is working on support tickets for several offices on mid-range projects. They will be contacting the tech committee to discuss a mobile app to implement for the county website. CDS Director Ken Hyndman thanked the Maintenance Department for their work on the Pier Support Recovery Center. They received four good bids to provide services for the new center. SEIRPC is reviewing the bids and scoring them. They plan to open the center the last quarter of the fiscal year. He attended SEIL regional meetings last week. More core services are being added per HF2456. This will include 6 access centers, 22 assertive community treatment teams and 120 intensive residential service homes. The bill has not been signed by the governor yet. SEIL is trying to figure out all the services. Jail Administrator Doug Ervine reported a population of 80, still high but manageable. He is working on a FY18 budget amendment.

Cary stated there are three public hearings for the general obligation loan agreement. Beck moved to open the first public hearing. Broeker seconded. Cary stated the first public hearing is on a proposal to enter into a certain loan agreement in an amount not exceeding \$350,000 related to paying the cost of making repairs and improvements to County buildings and acquiring equipment for County buildings. No comments or public input was received. Broeker motioned to close the public hearing. Beck seconded. Broeker motioned to open the second public hearing. Beck seconded. Cary stated the second public hearing is on a proposal to enter into a certain loan agreement in an amount not to exceed \$175,000 related to paying the cost of acquiring vehicles and equipment for the Conservation Department, County Sheriff and Jail. No comments or public input was received. Beck motioned to close the public hearing. Broeker seconded. Beck motioned to open the third public hearing. Broeker seconded. Cary stated the third public hearing is on a proposal to enter into a certain loan agreement in an amount not to exceed \$175,000 related to paying the cost of acquiring a car video system for the County Sheriff. No comments or public input was received. Broeker motioned to close the public hearing. Beck seconded.

Payroll Reimbursement claims in the amount of \$900.87 were approved upon motion made by Beck and seconded by Broeker.

Resolution and final plat of Frownfelter Subdivision was presented by Zach James, Land Use Administrator. This is a one-lot subdivision located east of the Mediapolis city limits. It contains 3.19 acres located in Yellow Spring Twp. The owner is Ray Frownfelter Estate. Subdivider is Keith Frownfelter, 1106 Main St.,

Mediapolis. No fence waivers were required. Beck motioned to approve the subdivision. Broeker seconded.

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION 2018-035**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Frownfelter Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Frownfelter Subdivision**

Approved and adopted this 27th day of March 2018.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair
Tom L. Broeker, Vice Chair
Robert W. Beck, Member
ATTEST: Terri Johnson, County Auditor

A Fireworks permit for Sperry Fireworks Co. to be displayed at Myers Tree Farm on July 1st was reviewed. Broeker motioned to approve the permit. Beck seconded.

A Fireworks permit for J&M Displays, Inc to be displayed at Spirit Hollow Golf Course on July 4th was reviewed. Beck motioned to approve the permit. Broeker seconded.

A 20 Years of Service Award was presented to County Treasurer Janelle Nalley-Londquist by Chairman Cary.

Colin Gerst was appointed as Interim IT Director. Current wage is \$55,595. New wage is \$66,286 effective 3/26. Broeker motioned to approve. Beck seconded.

Personnel Actions. County Attorney – Patricia Lenzendorf, Assistant County Attorney. Resignation effective 4/4/18. The County Attorney requested Chairman Cary to read Lenzendorf’s resignation letter into the record. Broeker motioned to approve. Beck seconded. Local Health – Karen Kemp, Bookkeeper. New hire at the rate of \$32,678.79 yr., effective 4/2/18. Broeker motioned to approve. Beck seconded.

Reports received and filed in the Auditor’s Office: Treasurer’s Semi-Annual Report, December 2017

Beck motioned to approve minutes for the Board meeting held on March 20th, 2018. Seconded by Broeker.

Future Agenda Item: Special Meeting on Wednesday, March 28th @ 10:00AM to approve an accounts payable claim for DESCOM.

Committee Reports: Broeker received an email from Mental Health and Disabilities Services Commission. At the end of April, they will start to create the administrative rules for six new core services. Beck attended a Landfill meeting and a SEIRPC meeting. Cary attended an Iowa Workforce meeting. The State is working on several different maps to split the state into regions. He attended a Community Action meeting. Everything is going well with the new director. They are now looking for an assistant director. He attended an Early Childhood meeting. The Nest gave a presentation on a program for 3 to 5-year-old children. He attended a Southeast Iowa

Detention Center meeting and currently juveniles have spent 1,058 days @ \$160 a day at the center for a total of \$169,280. Cary also attended the press conference at Frank Millard & Co. on the water purification system. The demonstration included the separation of dairy products and manure from water creating clean water. He said it was very interesting.

Meeting was adjourned at 9:37 AM.

Following the meeting was a work session with Board of Supervisors and County Engineer taking a Project Tour for the Proposed Five-year Construction Program.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website www.dmcourty.com

Approved April 3, 2018
Jim Cary, Chairman
Attest: Terri Johnson, Auditor